



Name of the school
Dean
Director of International Operations & Relations
Director of Pre-experience programmes
General website
International Student Office website
Erasmus code

KEDGE Business School
 Mr José MILANO
 Mrs Anne-Catherine GUITARD
 Mrs Nathalie HECTOR
<https://student.kedge.edu/>
<https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information>
 F BORDEAU 57

	Bordeaux Campus	Marseille Campus	Toulon Campus
Mailing address	680 cours de la Libération 33405 Talence Cedex (France)	Rue Antoine Bourdelle Domaine de Luminy BP 921 13288 Marseille Cedex 9 (France)	Campus de le Grande Tourrache, 450 av François Arago CS 90262 83078 Toulon cedex 9 (France)
Telephone	+33 (0) 556 84 55 55	+33 (0) 491 827 800	+ 33 (0) 494 918 262
Fax	+33 (0) 556 84 55 00	+33 (0) 491 827 851	+ 33 (0) 494 918 251
Email address	incoming.bordeaux@kedgebs.com	incoming.marseille@kedgebs.com	francoise.jegou@kedgebs.com

International Student Office

	Bordeaux Campus	Marseille Campus	Toulon Campus
Head of International Student Office	Ms Laurence BOITEUX Tel. +33 (0) 556 842 272 Mob + +33 (0)675 513 757 laurence.boiteux@kedgebs.com (office in Bordeaux)		
Campus Referee	Ms Marie ACKER Bordeaux Office Manager Tel. +33 (0) 556 84 63 32 marie.acker@kedgebs.com	Ms Frédérique FERRET-MARY Marseille Office Manager Tel. + 33 (0) 4 91 82 79 29 frederique.ferret-mary@kedgebs.com	

	Incoming Students		
	Bordeaux Campus	Marseille Campus	Toulon Campus
For International students coming to Kedge BS	Ms Maurine ALANORE <i>Coordinator</i> All incoming students Tel. +33 (0) 556 84 63 17 incoming.bordeaux@kedgebs.com	Ms Nataliia LECLERCQ <i>Coordinator</i> All incoming students Tel. + 33 (0) 4 91 82 79 78 incoming.marseille@kedgebs.com	Ms Françoise JEGOU <i>Coordinator</i> All incoming students Tel + 33 (0) 494 918 262 francoise.jegou@kedgebs.com

KEDGE BS Outgoing students			
For KEDGE students to Partner Universities and Overseas Campuses	Ms Isabelle CONRAD <i>Coordinator (office in Bordeaux)</i> Asia (except China), North America (except USA) & Oceania Tel. + 33 (0) 556 84 63 14 outgoing@kedgebs.com	Ms Corinne MARCELLI <i>Coordinator (office in Marseille)</i> Southern Europe & South America Tel. +33 (0) 491 827 908 outgoing@kedgebs.com	Ms Françoise JEGOU <i>Coordinator, (office in Toulon)</i> USA Tel + 33 (0) 494 918 262 outgoing@kedgebs.com
	Ms Isabelle MORENO <i>Coordinator (office in Bordeaux)</i> Africa, Middle-East, Eastern & Western Europe Tel. + 33 (0) 556 84 22 51 outgoing@kedgebs.com	Ms Anne-Claire LAURET <i>Coordinator (office in Marseille)</i> Northern Europe & China Tel. + 33 (0) 4 91 82 76 38 outgoing@kedgebs.com	
	Ms Laure DEBUISSON <i>Assistant (office in Bordeaux)</i> All outgoing students Tel. + 33 (0) 556 84 63 46 outgoing@kedgebs.com		

Suzhou Campus and International Seminar			
For KEDGE students to Suzhou campus And for Overseas campuses students to Kedge BS	Bordeaux Campus	Marseille Campus	Toulon Campus
	Ms Sophie DE SAINT AUBERT <i>Project Manager</i> Suzhou Campus students Tel. +33 (0) 556 84 55 86 sophie.desaintaubert@kedgebs.com	Mr Pierre PETROSINO <i>Project Manager</i> Suzhou Campus students Tel. + 33 (0) 491 827 949 pierre.petrosino@kedgebs.com	NA

Short-Term programmes	
Mr Damien COSTELLO Manager – International Projects & Development, Marseille Campus Tel. +33 (0) 491 827 316 Mob. +33 (0) 607 974 253 Damien.costello@kedgebs.com	Ms Catherine ROSSINES Coordinator, Marseille Campus Tel. +33 (0) 491 827 904 / Tel. +33 (0) 491 827 978 short-terms@kedgebs.com

International Development Department

International Development Department	
Ms Cynthia ZOUBIR Head of International Development Tel. +33 (0)491 827 965 cynthia.zoubir@kedgebs.com	Ms Florence MOREL International Development Manager Tel. +33 (0)491 827 856 florence.morel@kedgebs.com

Nomination/Application Procedure:

	First Semester – Fall 2017	Second Semester – Spring 2018
Semester dates	September – December <i>Including orientation days* & examinations</i> <i>For exact calendar, please refer to the Programme Annex document</i>	January – early June <i>Including orientation days* & examinations</i> <i>For exact calendar, please refer to the Programme Annex document</i>
Nomination Deadline	April 15 th , 2017	September 15 th , 2017
Application Deadline	June 4 th , 2017	October 15 th , 2017
Nomination procedure	<p>An e-mail sent by the outbound students coordinator at the home institution including: (please use the KEDGE BS Nomination Form provided)</p> <ul style="list-style-type: none"> - Students' gender, first and last names - Birth date - Email address - Number of semesters completed by the students before arrival at KEDGE - Period of study - KEDGE BS campus to which the student is selected (Bordeaux, Marseille, Toulon) <p>Nominations to Bordeaux campus must be sent to incoming.bordeaux@kedgebs.com Nominations to Marseille campus must be sent to incoming.marseille@kedgebs.com Nominations to Toulon campus must be sent to francoise.jegou@kedgebs.com</p>	
Application procedure & required documents	<p>Once nominated by their home institution, applicants to Bordeaux and Marseille need to apply via our online application: https://exchange.kedgebs.com/ Applicants to Toulon will fill in a paper application form.</p> <p>Students can start to prepare their documents as they will have to upload on the online application the following required documents:</p> <ul style="list-style-type: none"> - Copy of passport (non-European students) or national identity card (European students) - Official university transcripts in French or English - Students willing to take courses taught in English (non-native English speakers only): TOEFL score copy (minimum 79 IBT or 550) or IELTS score copy (minimum 6.0) or TOEIC score copy (minimum 605)– or a letter from the home institution certifying that the students' level is equivalent to these scores - Students willing to take courses taught in French (non-native French speakers only): document (or letter from the home institution) stating that the student has a minimum a B2 level according to the European Common Framework of Reference. 	
Acceptance Letters	<p>Acceptance letters will be sent only to the students needing to apply for a French student visa. No acceptance letter will be delivered to students not needing a visa unless requested.</p>	
Health Insurance	<p>In order to be registered at KEDGE BS, the students will have to provide one of the following health insurance certificates once they receive their login and password on Campus Virtuel https://campus.kedgebs.com</p> <p>Students coming from an European Union Institution: copy of the European Health Insurance Card</p> <p><i>Students from the E.U. not holding a European Health Insurance card must provide a letter from their private insurance company, certifying that they benefit from a health insurance coverage with no limitation in amount for the length of their stay in France, OR must register with the French national health insurance</i></p> <ul style="list-style-type: none"> o Students from Québec: copy of the SE-401-Q-106 form o Students being 28 or older on September 30th of the 2016/2017 academic year: proof of a health insurance with unlimited coverage for medical expenses and hospitalisation during his/her stay in France o Students registered at KEDGE BS for less than 3 months: EU insurance card or proof of a health insurance with unlimited coverage for medical expenses and hospitalisation during his/her stay in France o All other students or students not providing the required certificate will have to subscribe to the compulsory French National Health Insurance "Sécurité Sociale" upon their arrival at KEDGE BS (€215 on 2015-2016) which will cover them from Sept. 1st the earliest. 	

* We remind you that the orientation session is compulsory for all international students

Academic Programme Information



Level / Courses / Programmes offered	Bordeaux Campus:	Marseille Campus:	Toulon Campus:
	<input checked="" type="checkbox"/> Undergraduate <ul style="list-style-type: none"> - KEDGE Bachelor (2nd year Bachelor students) - Programme Grande Ecole ("Master in Management") (3rd and 4th year Bachelor students) <input checked="" type="checkbox"/> Graduate <ul style="list-style-type: none"> - Programme Grande Ecole ("Master in Management") - EBP International (open to EBP International partner institutions only) 	<input checked="" type="checkbox"/> Undergraduate <ul style="list-style-type: none"> - KEDGE Bachelor (2nd year Bachelor students) - IBBA (2nd, 3rd and 4th year Bachelor students) <input checked="" type="checkbox"/> Graduate <ul style="list-style-type: none"> - Programme Grande Ecole ("Master in Management") 	<input checked="" type="checkbox"/> Undergraduate <ul style="list-style-type: none"> - Ingénieur d'Affaires - KEDGE Design School <input checked="" type="checkbox"/> Graduate <ul style="list-style-type: none"> - Ingénieur d'Affaires - KEDGE Design School (Master 1st year) - MSc Innovation & Design Thinking
List of courses, Course Load, Language of Instruction, Academic Calendar, Course Registration Procedure: please download the corresponding Programme Annexes on: https://student.kedge.edu/exchange-programmes/academic-information			

Overview of academic programmes offered on the Bordeaux, Marseille and Toulon campuses, according to the level that the students would be during their mobility period at KEDGE Business School:



Courses taught in French are offered



Courses taught in English are offered











































FALL = September – December



The number of credits offered in this language is of less than 30 ECTS

SPRING = January – June

		BORDEAUX CAMPUS			MARSEILLE CAMPUS		
		KEDGE Bachelor Professional Bachelor	Programme Grande Ecole ("Master in Management") Intermediate courses	Programme Grande Ecole ("Master in Management") Advanced courses	KEDGE Bachelor Professional Bachelor	International Bachelor of Business Administration (IBBA)	Programme Grande Ecole ("Master in Management")
2 nd year Bachelor students →	FALL	or				or	
	SPRING						
3 rd year Bachelor students →	FALL		or			or	
	SPRING						
4 th year Bachelor students →	FALL		or			or	or
	SPRING						
Master students →	FALL			or			or
	SPRING						

		TOULON CAMPUS							
		INGENIEUR D'AFFAIRES			KEDGE DESIGN SCHOOL <i>Attention: Only open to students with an educational background in Design</i>				
		Undergraduate	Graduate		Undergraduate			Graduate	
		L3 courses (Semesters 5 & 6)	M1 courses (Master 1 st year)	M2 courses (Master 2 nd year)	L1 courses (Semesters 1 & 2)	L2 courses (Semesters 3 & 4)	L3 courses (Semesters 5 & 6)	M1 courses (Master 1 st year)	MSc Innovation & Design Thinking (Master 2 nd year)
2 nd year Bachelor students →	FALL								
	SPRING	 or 							
3 rd year Bachelor students →	FALL		 or 					 or 	
	SPRING	 or 	 or 				 or 	 or 	
4 th year Bachelor students →	FALL		 or 					 or 	
	SPRING		 or 				 or 	 or 	
1 st year Master students →	FALL		 or 					 or 	
	SPRING		 or 					 or 	
2 nd year Master students →	FALL		 or 						
	SPRING		 or 						

Short Term Programmes Marseille Campus	<ul style="list-style-type: none"> ✓ Talent Management & Corporate Social Responsibility (June 5 - 16, 2017) ✓ Sport Marketing & Strategic Management (June 16 - 30, 2017) ✓ International Business & Sustainable Development (June 26 - July 14, 2017) ✓ Cross Cultural Negotiation & Operations Management (July 3 - 25, 2017) <p>Application deadline: April 30, 2017</p> <p>Visit our Website and contact us on short-terms@kedgebs.com</p>
Short Term Programmes Bordeaux Campus	<ul style="list-style-type: none"> ✓ French value creation and brand management, applied to wine and spirits (June 26 – 30, 2017) ✓ Management of innovation and digital application (July 3 – 7, 2017) <p>Application deadline: April 30, 2017 (can be extended)</p> <p>Visit our Website and contact us on short-terms-bordeaux@kedgebs.com</p>

Practical Information

<p style="text-align: center;">Visa</p>	<p>Students coming from the following countries for a stay of at least 3 months in France must apply for a French student visa through an online application via Campus France: Algeria, Argentina, Benin, Brazil, Burkina Faso, Cameroon, Chile, China, Colombia, Comores, Congo Brazzaville, Côte d'Ivoire, Egypt, Gabon, Guinea, India, Indonesia, Iran, Japan, Lebanon, Madagascar, Mali, Mauritania, Mauritius, Mexico, Morocco, Peru, Russia, Senegal, South Korea, Taiwan, Tunisia, Turkey, USA, Vietnam</p> <p>Students coming from other non-European countries have to contact their closest French consulate or Embassy in order to determine whether they need to apply for a visa and what type of visa they are required to apply for, for their studies in France.</p> <p>Be careful, start applying for your visa quickly, the visa procedure can be really long.</p> <p>Upon arrival in France: International students holding a "Visa Long Séjour" VLS/TS, with the following statement on their visa: "CESEDA R311-3 6°" must register with the OFII (Office Français de l'Immigration et de l'Intégration). KEDGE BS will provide help to the students in this process</p>		
<p style="text-align: center;">International Students Associations</p>	<p>The Interact (in Marseille) Melting Potes (in Bordeaux) and Welcome (in Toulon) student associations support the International Student Office in facilitating the integration of International students at KEDGE BS throughout the year by organising events and providing support to the Students.</p> <p>They will automatically contact the International Students before their arrival at KEDGE BS.</p>		
<p style="text-align: center;">Pick-up assistance and support upon arrival</p>	<p>Interact (in Marseille), Melting Potes (in Bordeaux) and Welcome (in Toulon) will offer a free pick-up service at the beginning of each semester.</p> <p>In Bordeaux, the service is offered from Bordeaux-Mérignac Airport or Bordeaux-St Jean train station.</p> <p>In Marseille: the service is available from the Marseille Saint-Charles train station (downtown). From the airport, students need to take a bus shuttle - 8.20€ approx., which will drive them to the Saint-Charles train station.</p> <p>In Toulon, the service is available from Toulon train station (downtown) or from Toulon-Hyères airport</p> <p>Pick-up reservations will have to be made in advance. More information will be sent to the students before their arrival.</p>		
<p style="text-align: center;">Accommodation</p>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Bordeaux Campus:</p> <p><input checked="" type="checkbox"/> On-Campus <input checked="" type="checkbox"/> Off-Campus</p> <p>It is strongly recommended to book accommodation <u>before</u> arrival.</p> <p>A link to an online housing application is sent to all incoming students in due time.</p> <p><u>On-Campus:</u> The school does not own dormitories on the Bordeaux campus but works in close contact with Domofrance that runs a student residence located On Campus. Nevertheless, places are very limited (especially during the Fall semester) and only cover 5% of the exchange student's demand.</p> <p>We cannot guarantee that all international students will be living on-campus</p> <p><u>Off-Campus</u> We work with state-owned residences, private residences, and private landowners in Talence, Bordeaux, and the surrounding area. Places are also very limited for International students.</p> <p>The office and a student association Melting Potes provide assistance for housing searches.</p> <p>For more information on housing options, please download the "Bordeaux Campus International Students Handbook" on: https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information/bordeaux</p> <p><u>Housing Support Contact:</u> logementbordeaux@kedgebs.com +33 (0) 556 84 63 26</p> </td><td style="width: 50%; vertical-align: top;"> <p>Marseille Campus:</p> <p><input checked="" type="checkbox"/> On-Campus <input checked="" type="checkbox"/> Off-Campus</p> <p>Students are eligible to register for on-campus housing or are given assistance in finding off-campus accommodation.</p> <p>A link to an online housing application is sent to all incoming students in due time.</p> <p><u>On-Campus:</u> Spaces in residences are very limited (especially during the Fall semester) and only cover 20% of the exchange student's demand.</p> <p>We cannot guarantee that all international students will be living on-campus.</p> <p><u>Off-Campus</u> As spaces in on-campus residences are limited many international students live off-campus. The office provides assistance for off-campus accommodation.</p> <p>For more information on housing options, please download the "Marseille Campus International Students Handbook" on: https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information/marseille</p> <p><u>Housing Support Contact:</u> logementmarseille@kedgebs.com +33 (0) 491 82 73 14</p> </td></tr> </table>	<p>Bordeaux Campus:</p> <p><input checked="" type="checkbox"/> On-Campus <input checked="" type="checkbox"/> Off-Campus</p> <p>It is strongly recommended to book accommodation <u>before</u> arrival.</p> <p>A link to an online housing application is sent to all incoming students in due time.</p> <p><u>On-Campus:</u> The school does not own dormitories on the Bordeaux campus but works in close contact with Domofrance that runs a student residence located On Campus. Nevertheless, places are very limited (especially during the Fall semester) and only cover 5% of the exchange student's demand.</p> <p>We cannot guarantee that all international students will be living on-campus</p> <p><u>Off-Campus</u> We work with state-owned residences, private residences, and private landowners in Talence, Bordeaux, and the surrounding area. Places are also very limited for International students.</p> <p>The office and a student association Melting Potes provide assistance for housing searches.</p> <p>For more information on housing options, please download the "Bordeaux Campus International Students Handbook" on: https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information/bordeaux</p> <p><u>Housing Support Contact:</u> logementbordeaux@kedgebs.com +33 (0) 556 84 63 26</p>	<p>Marseille Campus:</p> <p><input checked="" type="checkbox"/> On-Campus <input checked="" type="checkbox"/> Off-Campus</p> <p>Students are eligible to register for on-campus housing or are given assistance in finding off-campus accommodation.</p> <p>A link to an online housing application is sent to all incoming students in due time.</p> <p><u>On-Campus:</u> Spaces in residences are very limited (especially during the Fall semester) and only cover 20% of the exchange student's demand.</p> <p>We cannot guarantee that all international students will be living on-campus.</p> <p><u>Off-Campus</u> As spaces in on-campus residences are limited many international students live off-campus. The office provides assistance for off-campus accommodation.</p> <p>For more information on housing options, please download the "Marseille Campus International Students Handbook" on: https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information/marseille</p> <p><u>Housing Support Contact:</u> logementmarseille@kedgebs.com +33 (0) 491 82 73 14</p>
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	<p>Toulon Campus:</p> <p><input checked="" type="checkbox"/> On-Campus <input checked="" type="checkbox"/> Off-Campus</p> <p>Students are eligible to register for on-campus housing or are given assistance in finding off-campus accommodation. A link to an online housing application is sent to all incoming students in due time.</p> <p><u>On-Campus:</u> Hall of residence on the Campus. We cannot guarantee that all international students will be living on-campus.</p> <p><u>Off-Campus:</u> The Welcome Association provides assistance for off-campus accommodation.</p> <p>Students are also invited to join the Facebook group on which several offers can be posted from other KEDGE BS Students: https://www.facebook.com/kedgebs.toulon?ref=ts&fref=ts</p> <p>Contact information: Francoise.jegou@kedgebs.com / 33 (0)4 94 91 82 62</p>																				
Estimated Expenses (in euros)	<p><u>Monthly fees</u></p>																				
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Students are usually not required to buy books.																					

<p>Miscellaneous</p>	<ul style="list-style-type: none"> ✓ Personal laptop strongly recommended (compulsory for most courses) ✓ Information about studying and living in France: www.campusfrance.org/en ; www.diplomatie.gouv.fr/en ✓ Practical Information for KEDGE BS International Students (incl. International Student Handbook to be downloaded): https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information ✓ Public transportation <ul style="list-style-type: none"> ○ in Bordeaux www.infotbm.com ○ in Marseille www.rtm.fr ○ in Toulon www.reseaumistral.com ✓ Tourist information <ul style="list-style-type: none"> ○ in Bordeaux and surrounding area : www.bordeaux.fr ; www.bordeaux-tourisme.com ○ in Marseille and surrounding area: www.marseille-tourisme.com/en/ ; www.visitprovence.com/en ○ in Toulon and surrounding area: http://toulontourisme.com/ ✓ KEDGE BS International Students Facebook groups: <ul style="list-style-type: none"> ○ Bordeaux : https://www.facebook.com/groups/642428952489102/ ○ Marseille: https://www.facebook.com/groups/718924114797741/
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